

CENTRAL SANSKRIT UNIVERSITY, LUCKNOW CAMPUS

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Website: - <http://www.csu-lucknow.edu.in>

Action Taken Report Regarding the Academic Audit of the Lucknow Campus

The Academic Audit of the Lucknow Campus of CSU was done on 20-09-2021. The Action Taken Report pertaining to the specific 11 points are given hereunder:-

1. Sufficient funds may be allocated to carry out students' welfare activities.	<i>The allocations of sufficient funds for Students' Welfare Activities come under the jurisdiction of the Headquarters Office of CSU. The Headquarters Office has already made a students' welfare policy which deals with the above matter.</i>
2. Admission campaigns through print and electronic media may be undertaken during May and June every year to make aware the local population about the Campus and Sanskrit learning.	<i>In the months of May and June last, certain campaigns were organised through Social Media, Newspapers and Door-to-Door publicity to motivate the general public as regards the significance of Sanskrit Language and Literature. Hence, a large number of students from different sections of society were encouraged to have admission in different courses in the Campus. This drive was too successful. Besides, the University already entered into CUET from the session 2022-23</i>
3. Campus may undertake projects in collaboration with institutes like ICPR and many such organizations in the Lucknow / Uttar Pradesh.	<i>The Campus is in touch of various Academic and Allied Organisations in order to have collaborations with them with the sole purpose of Academic and Intellectual Development. Major Institutions include the Indian Council of Philosophical Research (ICPR), University of Lucknow, Uttar Pradesh Sanskrit Sansthan and APJ Abdul Kalam Technical University.</i>
4. The Campus may be provided with permanent teaching positions for healthy and effective teaching and learning environment.	<i>The CSU Headquarters Office is trying to provide appropriate faculty for each and every subject in its Campuses, so that smooth teaching work may be done. Initially a number of Contractual and Guest Faculties are provided to the Campuses. The Lucknow Campus has also been provided Contractual and Guest Teachers in adequate number.</i>
5. Sufficient office/ministerial staff may be provided for the smooth functioning of the Campus.	<i>As far as Ministerial Staff is concerned, at present sufficient Data Entry Operators, MTS employees and other Outsourcing Staff have been provided by the Headquarters for smooth functioning of the Campus. Moreover, an Advertisement has been published by the H.Q. in order to provide permanent Non-Teaching Staff to the Campuses including the Lucknow Campus.</i>

21/09/21

निदेशक

केन्द्रीय संस्कृत विश्वविद्यालय
लखनऊ परिसर
गोमती नगर, लखनऊ-226010

6. The campus may start to offer elective paper in Hindi Literature at Shastri (B.A) level with one additional faculty for the benefit of the students as the Uttar Pradesh region has many job opportunities in Hindi besides Sanskrit.	At the Graduation Level, Hindi has been made an Elective Subject last year itself and an additional Guest Faculty has been appointed in Hindi. Furthermore, under the NEP, Hindi Literature may also be opted by the students as a Generic Elective Subject in addition to the Hindi Language paper.
7. More Non-Formal Sanskrit Education Centers may be opened to propagate Sanskrit language and culture in this region.	Opening of Non-Formal Sanskrit Education Centres in Uttar Pradesh is under process.
8. Keeping in view the manuscript collection probability of the region, a sincere and systematic Manuscript Collection Drive (MCD) may be launched.	The Manuscript Collection Drive is, at present, being managed by the Ganganath Jha Campus, Prayagraj. Actually, the Manuscript Library and the Department of Manuscriptology as well as Epigraphy is already established in that Research Campus. However, in near future, the Lucknow Campus may also establish a separate Manuscript Wing.
9. The Department of Veda needs one more faculty immediately as the department has higher workload of direct teaching which exceeds the prescribed UGC Norms.	For smooth teaching, the University appointed an additional Guest Faculty in the Department of Veda.


 (Prof. Sarva Narayan Jha)
 Director

निदेशक
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 लखनऊ परिसर
 गोमती नगर, लखनऊ-226010

The team after interacting with various stakeholders of the Campus i.e. the Director, faculty, non-teaching staff, and the IQAC members recommends the following -

1. Sufficient funds may be allocated to carry out students' welfare activities.
2. Admission campaigns through print and electronic media may be undertaken during May and June every year to make aware the local population about the Campus and Sanskrit learning.
3. Campus may undertake projects in collaboration with institutes like ICPR and many such organizations in the Lucknow/Uttar Pradesh.
6. The Campus may be provided with permanent teaching positions for healthy and effective teaching and learning environment.
7. Sufficient office/ministerial staff may be provided for the smooth functioning of the Campus.
8. The campus may start to offer elective paper in Hindi Literature at Shastri (B.A) level with one additional faculty for the benefit of the students as the Uttar Pradesh region has many job opportunities in Hindi besides Sanskrit.
9. More Non-Formal Sanskrit Education Centers may be opened to propagate Sanskrit language and culture in this region.
10. Keeping in view the manuscript collection probability of the region, a sincere and systematic Manuscript Collection Drive (MCD) may be launched.
11. The Department of Veda needs one more faculty immediately as the department has higher workload of direct teaching which exceeds the prescribed UGC Norms.

For the development and preservation of the traditional wisdom hidden in the Vedas, Shastras and Sanskrit language, in tune with the explosion in the field of Technology and Informational Science in the present context and in the interest of the Campus, students and staff, the Academic Audit Team strongly recommends that the above-mentioned suggestions be implemented in a phased member.

(Name and Signature(s) of the A.A.A. Committee Members/Chairman)

1. Prof. Sarva Narayan Jha (Chairman)



2. Prof. Azad Mishra (Member Expert)



3. Prof. Dhanindra Kumar Jha (Campus IQAC Coordinator)



Date: 20.09.2021
Place: Lucknow

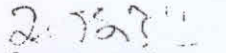
F.No.- CSU-LKO/2022-2023/Dr./01
केन्द्रीय संस्कृत विश्वविद्यालय, लखनऊ परिसर
विशाल खण्ड-4, गोमती नगर, लखनऊ-226010
Website: - <http://www.csu-lucknow.edu.in>

दिनांक-20.11.2022

अधिसूचना - 17

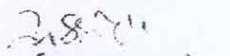
दिनांक 19.10.2022 को प्रो० बनमाली विश्वाल, अधिष्ठाता, छात्र कल्याण द्वारा प्रेषित पत्र (मेल) के अनुपालन में परिसर स्तरीय छात्र कल्याण समिति का निम्नलिखित रूप में गठन किया जाता है।

1. निदेशक	अध्यक्ष
2. डॉ. गुरुचरण सिंह नेगी	समन्वयक, छात्र कल्याण
3. प्रो. धनीन्द्र कुमार झा, वार्डन	सदस्य
4. डॉ. कविता बिसारिया, वार्डन	सदस्य
5. सुश्री ज्योति (क्रीडा)	सदस्य
6. टाशी नामगेल, गवेषक	सदस्य
7. सुश्री विभा मिश्रा, आचार्य द्वितीय वर्ष	सदस्य
8. हरिओम शुक्ल, आचार्य द्वितीय वर्ष	सदस्य
9. डॉ. कृष्णा नेगी, एस.सी./एस.टी./ओबीसी प्रतिनिधि	सदस्य
10. श्री गुरुप्रसाद, प्रभारी अनुभाग अधिकारी, लेखा	सदस्य


(प्रो० सर्वनारायण झा)
निदेशक

प्रतिलिपि-

1. उपर्युक्त 1-10 सभी को सूचनार्थ
2. अधिसूचना पंजिका
3. सम्बद्ध सचिचका
4. वेबसाइट पर अपलोड हेतु
5. अतिरिक्त प्रति


(प्रो. सर्वनारायण झा)
निदेशक

केन्द्रीय संस्कृत विश्वविद्यालय

संसद के अधिनियम द्वारा स्थापित

(पूर्व में राष्ट्रीय संस्कृत संस्थान, मानित विश्वविद्यालय)

शिक्षा मन्त्रालय, भारत सरकार के अधीन

56-57, संस्थानिक क्षेत्र, जानकपुरी, नई दिल्ली - 110058



Central Sanskrit University

Established by an Act of Parliament

(Formerly Rashtriya Sanskrit Sansthan, Deemed to be University)

Under Ministry of Education, Govt. of India

56-57, Institutional Area, Janakpuri, New Delhi - 110058

F.No. 31044/2022-Admn./ECM-13/CSU- 6685

Dated: 10.12.2022

The Director
Central Sanskrit University
All Campuses

Subject: - Guidelines for utility of students' welfare funds in the campuses of Central Sanskrit University.

Sir/Madam,

I am directed to refer to the subject cited above and to inform that the Executive Council of Central Sanskrit University, Delhi, in its 13th meeting held on 17.11.2022, vide agenda item no. 13.6, has approved 'Guidelines for Utility of Students' Welfare Fund' in the Campuses of the University, a copy of the same is enclosed.

The Students' Welfare Fund in the Campus may be utilized, as per requirement, in accordance with the provisions contained in these guidelines in consultation with Dean (Students' Welfare).

This is issued with approval of the Competent Authority.

Yours faithfully,

R. K. Barman
10.12.2022

[Prof. Ranjit Kumar Barman]

Registrar I/c

Encl: As Above

Copy to:-

1. P.S. to VC for information of Hon'ble Vice-Chancellor
2. Registrar's Office
3. Dean of Students' Welfare
4. All Deans of School of Studies
5. Dean of Academic Affairs
6. Finance Officer
7. Controller of Examinations
8. Project Officer
9. Deputy Director (Admn.)
10. Guard File

CENTRAL SANSKRIT UNIVERSITY, DELHI
(Established by an Act of Parliament)

GUIDELINES FOR UTILITY OF STUDENTS' WELFARE FUND

Whereas consequent on the approval by the Competent Authorities i.e. Academic Council in its 8th meeting held on 03.11.2022 and Executive Council in its 13th meeting held on 17.11.2022, "Guidelines for Utility of Students' Welfare Fund" in the Campuses of Central Sanskrit University (hereinafter called CSU), Delhi are made as under:

1. Short title and commencement

- i) These Guidelines may be called as "Guidelines for utility of Students' Welfare Fund in the Campus of CSU"
- ii) These Guidelines shall come into force with effect from the date of its approval by the Vice-Chancellor.

2. Creation of Fund

Each Campus of CSU shall create a fund called "STUDENTS' WELFARE FUND" consisting of the following receipts:

- i) Fees prescribed by CSU from time to time for Student Welfare Fund and recovered from the students.
- ii) Donations received from the Government, NGOs, Alumni's and from other sources for this fund.
- iii) Interest received from FDR's made out of Student Welfare Fund.

3. Utilization of Students Welfare Fund

- i) 30% of Fund of the Campus shall be utilized for major works in students' amenities and assets for students' purpose.
- ii) 30% of Fund of the Campus shall be utilized as students support fund for various purposes as defined in the Ordinances.
- iii) 10% of Fund of the Campus shall be utilized for individual students' freeship/medical emergencies, students' travel support, etc.
- iv) 30% of Fund shall be kept as reserve fund.

4. Purposes of Fund Utility

i) Major works & Assets:

1. Students amenities creation
2. Sports facilities at campus
3. Reading room facilities

ii) Student support:

1. Students special support for Higher Studies/Research
2. Students training program
3. Support for all utsavas
4. Earn while learning program in each campus at Library, data-entry in projects, etc.
5. Career counseling
6. UPSC training workshop
7. Student workshops and programs like vagvardhini etc.
8. Students talent programs
9. Internship
10. Students' travel for exchange program in various campuses and Institutions

iii) Individual students' freeship/medical emergencies, travel support, etc.:

1. Student medical aid
2. Students' freeship
3. International and national travel of the student or teams

5. Administration of Fund

The fund shall be administered by the Committees – "Student Welfare Committee at Campus Level" and "Student Welfare Committee at University Level" as provided hereunder:-

I. Student Welfare Committee at Campus Level

1. Director of the Campus - Chairman
2. One Faculty member as nominated by the Director of the Campus - Member
3. Two Hostel Wardens (Male/Female) – Members

4. Assistant Director (Physical Education & Sports)/Faculty (Yoga) – Member
(as nominated by Director of the Campus)
5. Assistant Librarian - Member
(as nominated by Director of the Campus)
6. One Faculty member representing SC/ST/OBC category - Member
7. Section Officer (Administration)/Assistant Registrar – Member Secretary

Three members amongst students (one research scholar, one girl student, one boy student) to be invited as special invitees by the Director of the Campus.

The term of appointment of committee members (excluding student invitees) shall be three years.

II. Student Welfare Committee at University Level:

1. Dean of Student Welfare - Chairman
2. Registrar or his nominee - Member
3. Finance Officer or his nominee - Member

6. Procedure for conduct of business:

- i) The Committee at Campus level may meet every month once.
- ii) For the purpose of Student Support & Individual students' freeship/medical emergencies, travel support, etc.:
 - a) The Committee at Campus level will examine the requirements regarding support to the students' upto Rs. 99000/- (Rupees Ninty Nine thousand only) and recommend the proposals to the Director of the Campus who in turn will accord sanction.
 - b) The Committee at Campus level will examine the requirements regarding support to the students' above Rs. 99000/- (Rupees Ninty Nine thousand only) and recommend the proposals to the Director of the Campus who in turn will submit such proposals to the Dean of Student Welfare, Chairman of Students' Welfare Committee at University Level for consideration. Students' Welfare Committee at University Level will peruse such proposals and submit the recommendations to the Vice Chancellor for approval.
- iii) For the purpose of Major Works and Assets:
 - a) The Committee at Campus level will examine each case and recommend utilization of fund for therequirements uptoRs. 3,00,000/- (Rupees three lakh only), to the Director of the Campus. Director of the Campus is empowered to sanction the amount following due procedure as per GFR-2017.
 - b) The Committee at Campus level will examine each case and recommend utilization of fund for the requirements above Rs. 3,00,000/- (Rupees three lakh only), to the Director of the Campus. Director of the Campus will submit such proposals duly recommended alongwith requisite documents, to the Dean of Student Welfare, Chairman of Students' Welfare Committee at University Level, functioning at Headquarter Office of Central Sanskrit University, Delhi. Students' Welfare Committee at University Level will examine such cases in view of the requirement/necessity and make recommendations in the matter to the Vice Chancellor for approval.

7. Operation of Fund

- i) For every amount received, a printed receipt shall be issued by the Accounts Office of the Campus.
- ii) Separate Savings Bank Account shall be opened in one of the Nationalized Banks in the name of "Student Welfare Fund" to which all amounts received shall be credited. The Bank account shall be operated jointly by two signatories, Campus Director and Section Officer.
- iii) Separate accounts books shall be maintained by the Campus in respect of transactions pertaining to Students Welfare Fund in such manner as being done for other accounts of the Campus, and the accounts are subject to Audit.

8. Power to Relax

If operation of any of the provisions of these Guidelines causes undue hardship in any particular case, the Vice-Chancellor may, by order, for reasons to be recorded in writing, dispense with or relax the requirement of any of the provisions of these Guidelines.

R.K. Barman
10/12/2022